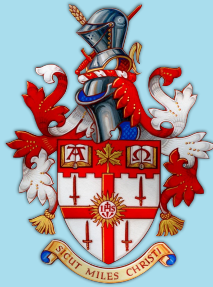


# Library Technician

## St. Paul's High School



**Part-time (0.50): September 1, 2022 – June 30, 2023**

### **Preferred Qualifications**

- ▶ Diploma in Library Technology
- ▶ Experience working in a school Library
  - Cataloguing resources and operating/maintaining circulation
  - Troubleshooting problems with computer hardware/software and audiovisual equipment
- ▶ Proficiency at an intermediate level in Microsoft Office Suite
- ▶ Strong communication, interpersonal skills, and ability to work in a team environment

**Apply by submitting a cover letter and résumé to:**

**[apply@stpauls.mb.ca](mailto:apply@stpauls.mb.ca)**

**Applications will be accepted until the positions is filled.**

*Only those applicants to be interviewed will be contacted.*

Applicants may request reasonable accommodations related to the materials or activities used throughout the selection process. When applying to this position, please indicate the position title in the subject line of your email. Your cover letter, résumé and/or application must clearly indicate how you meet the qualifications for the posted position.

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*Ad Majorem Dei Gloriam*